STEP 1
Create an Online Account
To expedite the registration process, create or update your Online Registration Account prior to January 22, 2020 at 8:00 a.m., as programs fill quickly.

Please see reverse side for Eleyo account set up instructions.

Online Registration Instructions are available at:
pvschools.net/childcare and pvschools.net/prek

STEP 2
Eleyo Contract Submission
Log-in to your online account to select a program. Complete and submit contract and student paperwork online.

STEP 3
Submit Registration Paperwork
Current immunizations and parent’s photo ID must be on file at the PVSchools Community Education office before your contract will be approved. After approval, you will receive further instructions via email to complete enrollment. A non-refundable registration fee of $90 is required at the time of contract approval.

How to submit required immunizations and photo ID (choose one):

» Submit online by filling out the following Google Form (must be logged into your Google account): https://bit.ly/childcaredocs

» Email as pdf or image files to: community-ed-registrars@pvschools.net

» Submit forms and documents by mail or in-person to: PVSchools Community Education 15032 N. 32nd St. Phoenix, AZ 85032

STEP 4
Infinite Campus Registration
Beginning January 22, 2020, new Early Childhood enrollments whose contracts have been accepted must submit enrollment information online at: http://bit.ly/pvenrollment

Date of Contract Submission | Required Paperwork Deadline*
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January 22-25, 2020 | January 31, 2020
January 26-February 1, 2020 | February 7, 2020
February 2-8, 2020 | February 14, 2020
February 9-15, 2020 | February 21, 2020
February 16-22, 2020 | February 28, 2020
February 23-29, 2020 | March 6, 2020

Registration Cycles will continue until all programs are filled. Please make note of your paperwork submission deadline.

Gifted Preschool enrollees must have a letter of acceptance before Step 2. Contact the Gifted Education Department at pvschools.net/gifted or call (602) 449-2113.

* Failure to submit and complete ALL paperwork by the stated deadline will forfeit your placement. If space is available, you may resubmit your contract. Additional fees may apply. Once capacity is reached, your child will be placed on a waitlist.
1. Please visit pvschools.ce.eleyo.com
2. To Create a New Account – Click Sign in
3. Click on “Create one now” or Sign In with Facebook or Google
4. “Your Info” – Enter parent information here
5. Please complete this section
6. Click “Add Family Member/Relationship” to add child
7. Add your child’s information here
8. Helpful information section
9. After creating account you are now able to register. Click “Explore”
10. Click on “Explore All Programs”. Then select the relevant program under “Enroll in.”
11. You will be prompted to select your child
12. Continue through the screens to submit your contract. You will receive an email confirmation.

Need Help? Call Us at 602-449-2200

pvschools.ce.eleyo.com