

# COMMUNITY USE OF SCHOOL FACILITIES SECURITY AND SAFETY REQUIREMENTS ATTACHMENT

PVSchools Community Education Department • [www.pvschools.net/facilities](http://www.pvschools.net/facilities)  
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## **Governing Board Authority**

As stated in Governing Board policy 8.2.1.1, the user group shall employ at its expense such security and personnel as required and approved by the Director of Community Education to ensure the safety of its employees, volunteers and guests.

## **Community Education Guidelines**

Community Education requires that security personnel be hired for events including, but not limited to, events held in the auditorium, gymnasium, stadium or other large events on school grounds. The number of security personnel will be determined by the number of expected participants, the type of activity and past experience with similar type events. An exception may be made for a returning group which has a history of cooperative behavior and safe practices.

## **Off-Duty Officers**

The first one (or two, if more than one is necessary) security officers will be off-duty officers, or retired officers, from the City of Phoenix Police Department recommended by the Community Education department. These officers, who serve or formerly served, as Student Resource Officers (SROs) for Paradise Valley Unified School District are familiar with school facilities, administration, and rules and regulations of the school district.

The Community Education recommended officer(s) will coordinate the security team during the hours which the group is on site. They will determine the appropriate number of security personnel required for each event. In the event that more than two officers are needed, additional officers may be arranged by the coordinator at the expense of the rental group.

Should the rental group have their own security personnel, they may supplement the Community Education Security Coordinators in lieu of hiring more than two officers. At all times, the Community Education Security Coordinator(s) will have final authority over the group's personnel.

The current rate for the Community Education Security Coordinator, or additional officers is \$40 per hour per officer. A minimum of 3 hours is required.

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Group Member Signature

Date