



# SITE VOLUNTEER APPLICATION

**RETURN TO SCHOOL**

**3 School Year Approval:**  
**20\_\_ -20\_\_**

Parent Stepparent Legal Guardian Grandparent

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Cell phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

School you wish to volunteer at:

Does your child attend this school? Yes No Child's first and last name \_\_\_\_\_

Have you previously been employed by Paradise Valley Schools? Yes No  
If so, indicate dates, location & position \_\_\_\_\_

Have you previously volunteered for Paradise Valley Schools? Yes No  
If so, indicate dates, location & position \_\_\_\_\_

Because of the tremendous responsibility Paradise Valley Unified School District has to its school children and community, the following information is required from all volunteers regarding convictions.\* A record of conviction does not prohibit volunteering; however, failure to complete this form accurately and completely can mean disqualification from becoming a volunteer, or can be cause for consideration for dismissal if accepted for volunteer service.

\*Conviction means the final judgment on a verdict or a finding of guilty, or a plea of nolo contendere, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does not include a final judgment that has been expunged by pardon, reversed, set aside or otherwise rendered invalid.

**Carefully** read and answer the following questions:

Have you ever been convicted, pled guilty or "no contest" to any offense in a court of law? Yes No

Have you ever been convicted of a sex, alcohol or drug-related offense? Yes No

Have you ever been convicted of a dangerous crime against children as defined in ARS 13.604.01\*\*? Yes No

\*\*Crimes defined as second-degree murder, aggravated assault, sexual assault of a child, sexual conduct with a minor, sexual exploitation of a minor, child abuse, kidnapping and sexual abuse.

**If any of the questions above are answered Yes, please fill in the information below:**

Conviction charge: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Jail: Yes No Probation: Yes No Length: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Please read carefully & sign below in order to serve as a volunteer**

I certify that the information presented in this application is true, accurate and complete. I authorize the investigation of all statements contained in this application. I understand that misrepresentation, falsification or omission of pertinent facts will cause forfeiture on my part of all eligibility to serve as a volunteer.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **SITE VOLUNTEER AGREEMENT**

I hereby acknowledge that I have read online the Paradise Valley Unified School District Volunteer Handbook and that I have read and will abide by its contents and all other applicable Paradise Valley Unified School District policies and procedures.

I understand that, as a volunteer, I am not compensated for any services, including wages and insurance. I further understand that I have the right to terminate my arrangement at any time with or without cause, and the Paradise Valley Unified School District has a similar right.

**I make this Agreement in order to provide and to be authorized to perform the following uncompensated services to the Paradise Valley Unified School District:**

- I am 18 years of age or older and know of no reason which would prevent me from performing the tasks required as detailed in the Volunteer Job Description, or that I am presently a student enrolled in the Paradise Valley School District system.
- I have acquainted myself with what is required to perform those tasks, and I represent that I have the skill and ability to perform them.
- I assume full responsibility for my own safety and the safety of others.
- That I will perform the volunteer service in compliance with the standards and specifications established, or approved, by the District, and will honor the direction of District official, to suspend or terminate service.

**As a volunteer, I agree to abide by the following code of conduct:**

- Immediately upon arrival I will sign in at the front office or designated sign in station.
- I will wear a volunteer identification badge at all times.
- I will use only adult bathroom facilities.
- I agree to never be alone with individual students without authorization of teachers and/or school authorities.
- I will not solicit outside contact with students.
- I agree not to exchange telephone numbers, home address, e-mail address (including social network information) with students for any purpose.
- I will maintain confidentiality outside of school and will share any concerns that I may have with teachers or school administrators.
- I agree not to transport students.
- I will not disclose, use or disseminate student photographs or personal information about students, self or others.
- I agree not to post, transmit, publish or display harmful or inappropriate matter that is threatening, obscene, disruptive or sexually explicit or that could be construed as any form of harassment.
- I agree not to photograph students.
- I agree only to do what is in the best personal and educational interest of every child with whom I come into contact.

All school district personnel are required by law (A.R.S 13-3620) to report suspected child abuse. Failure to do so is a crime. This applies to all employees and volunteers when acting in the scope of their work with Paradise Valley School District. If abuse is suspected, contact the principal and or nurse for reporting procedures.

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PRINTED Last name

First name

Middle initial

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Signature

Date