

OPEN ENROLLMENT / TRANSFER APPLICATION



Please print

Today's date _____

Student name _____

Student date of birth _____ / _____ / _____

Requested grade _____ School of residence _____ Current school _____

Parent/Legal guardian name _____

Home address _____
 _____ City _____ State _____ Zip _____

Home phone _____ Cell phone _____

Requested school. *List your top two choices in order of preference.*

1. _____

2. _____

Are you applying for a specific academic program at your requested school? Yes No

If yes, which program? _____

Does the student have a current IEP? _____ What special education eligibility? _____

Does the student have a current 504 plan? _____ Is the student enrolled in an ELL program? _____

Has the student been expelled from another school or district, or is currently being considered for expulsion? _____

Please explain: (use other side of form if needed) _____

√ **Please check all that apply:**

Out-of-district transfer

In-district transfer

Administrative transfer

Continuing transfer: Moved but wish to remain in same school

Sibling of attending student. Please write sibling name(s): _____

Parent or guardian is a PV Schools employee. Write their school/office _____

I understand that:

- transportation will not be provided for my student
- principals have the authority to revoke transfers due to population growth and/or student discipline/attendance violations
- providing false information on this form may result in application being denied or transfer being revoked
- approval is contingent on space availability for the school / grade level / program.

▶ **Parent/Guardian signature** _____ **Email** _____

Under Governing Board Policy 5.2.2, open enrollment applications are accepted at the district office between Sept. 1 and Jan. 21 each year. The early bird application deadline is Dec. 1, and early bird applications will be processed and notification sent prior to winter break. After staffing allocations have been completed, school administrators may continue to accept out-of-district applications based on classroom / program availability. **Deliver or mail application to:** PV Schools, Attn: Open Enrollment, 15002 N. 32nd St., Phoenix AZ 85032.

**DISTRICT
USE
ONLY**

Accepted **Placed on waiting list** **Denied**

Reason for denial _____

Administrative signature: _____ Date: _____