

**OPEN ENROLLMENT / TRANSFER APPLICATION**



**Please print**

Today's date \_\_\_\_\_

**Student name** \_\_\_\_\_

Student date of birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Current grade \_\_\_\_\_ School of residence \_\_\_\_\_ Current school \_\_\_\_\_

Parent/Legal guardian name \_\_\_\_\_

Home address \_\_\_\_\_  
 \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Requested school. *List your top two choices in order of preference.*

1. \_\_\_\_\_

2. \_\_\_\_\_

Are you applying for a specific academic program at your requested school?  Yes  No

If yes, which program? \_\_\_\_\_

Does the student have a current IEP? \_\_\_\_\_ What special education eligibility? \_\_\_\_\_

This application will be considered complete upon the submission of a copy of the IEP.

Has the student been expelled from another school or district, or is currently being considered for expulsion? \_\_\_\_\_

Please explain: (use other side of form if needed) \_\_\_\_\_

√ **Please check all that apply:**

Out-of-district transfer

In-district transfer

Administrative transfer

Continuing transfer: Moved but wish to remain in same school

Sibling of attending student. Please write sibling name(s): \_\_\_\_\_

Parent or guardian is a PV Schools employee. Write their school/office \_\_\_\_\_

**I understand that:**

- transportation will not be provided for my student
- principals have the authority to revoke transfers due to population growth and/or student discipline/attendance violations
- providing false information on this form may result in application being denied or transfer being revoked
- approval is contingent on space availability for the school / grade level / program.

▶ **Parent/Guardian signature** \_\_\_\_\_

**Email** \_\_\_\_\_

Under Governing Board Policy 5.2.2, open enrollment applications are accepted at the district office between Sept. 1 and Jan. 21 each year. The early bird application deadline is Dec. 1, and early bird applications will be processed and notification sent prior to winter break. After staffing allocations have been completed, school administrators may continue to accept out-of-district applications based on classroom / program availability. **Deliver or mail application to:** PV Schools, Attn: Open Enrollment, 15002 N. 32nd St., Phoenix AZ 85032.

**DISTRICT  
USE  
ONLY**

**Accepted**       **Placed on waiting list**       **Denied**

Reason for denial \_\_\_\_\_

Administrative signature: \_\_\_\_\_ Date: \_\_\_\_\_